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Registered Charity No: 1070235
Company Reg. No: 03583140 (England

Greystone Manor, Ilkley Road,

& Wales)

Dear Parent,

Phase 1 of providing distance learning is now in place, with all the children receiving training and log in details for Bug Club. Each Class Teacher has assigned books and Mathematics and English activities onto the children's individual platform. These activities will be monitored by the Class Teachers regularly and replaced when needed. If you are unsure of how to access Bug Club please contact your Class Teacher.

Additional to the above, teachers have been supplying learning packs which we have had positive feedback from. Language Nut and Learning Challenge Easter homework will be sent home on Friday.

Phase 2 will begin with the school updating its IT infrastructure, so we are able to move to a 100% online learning environment using, in part, Microsoft Teams.

The aim of the school is to have Microsoft Teams in place by Monday 20th April 2020. In order to facilitate online learning during the suspension of in-person learning, we ask that you support your child where possible by:

- providing them with the workspace that is quiet, safe and free from distractions with an adult nearby if necessary
- making sure your child is dressed appropriately
- ensuring that online communication is only between teachers and pupils

All parent to teacher communication should be via email. Neither parents nor pupils may record, share, or comment on public forums about individual teachers.

By replying to this request with your full typed **name**, **date**, **name and class of child** you are giving consent for your child to use Microsoft Teams for the purpose of remote learning.

Please return by email the information required below to each child/children's Class Teacher.

Name of Parent:

Date:

Name and Class of child:

David Martin

Kind Regards

David Martin Headteacher